



Badminton Europe
Brøndbytoften 14
2605 Brøndby, Denmark
info@eurobadminton.dk
www.badmintoneurope.com

Visa Support

2018 European Men's & Women's Team Championships (13-18 February 2018)

**2018 European U15 Championships (16-18 February 2018)
Kazan, Russian Federation**

The Organising Committee is happy to offer a **simplified procedure of obtaining Russian visas** and is pleased to provide confirmed participants with **the official Letter of Invitation** to facilitate the visa application process on a priority basis.

Participants and Officials of the 2018 European Men's & Women's Team Championships and the 2018 European U15 Championships in Kazan, Russia will have to apply on a usual basis to the Embassy/Consulate of the Russian Federation for a **single-entry humanitarian visa valid from February 5 till February 25, 2018**, on their own and at their own expense.

The visa will be issued on the basis of the official Letter of Invitation provided by the Organising Committee.

Visa Application Process

Step 1

The participating/requesting Member Association or appointed Official sends the Letter of Invitation request to the Organising Committee official e-mail address: visa.support@dspkazan.com starting from 1st December 2017 until 1st February 2018. Before or after these dates, requests are not considered and will not be processed by the visa support. The Letter of Invitation request must contain the following information:

- each travelling participant's/official's **scanned copy of a valid passport** (the passport expiry date must be no earlier than August 25, 2018),
- filled Visa Application Form (attached).

Step 2

On the basis of the information received, the Organising Committee issues the Letter of Invitation, which will be sent to the participating/requesting Member Association or appointed Official by e-mail.

The process of issuing and delivering the official Visa Invitation Letter takes up to 2–3 days from the moment the relevant personal data is submitted to Organising Committee to the moment the Visa Invitation Letter is sent to the Federation by e-mail.



Badminton Europe
Brøndbytoften 14
2605 Brøndby, Denmark
info@eurobadminton.dk
www.badmintoneurope.com

Step 3

Upon receiving the Letter of Invitation, the participating/requesting Member Association or appointed Official is to collect all the documents in accordance with the requirements of the Embassy/Consulate of the Russian Federation to which each travelling participant/official intends to apply for a Russian visa.

Detailed information on the documents required and the fees for issuing the visa (visa fee) is available on the website of the Embassy/Consulate of the Russian Federation of the city in which the travelling participant/official intends to apply for a visa.

Step 4

The travelling participant/official submits the required documents, together with the Letter of Invitation issued by the Organising Committee, to the Embassy/Consulate of the Russian Federation to which the travelling participant/official intends to apply for a Russian visa.

Visa processing period in the Embassy/Consulate of the Russian Federation takes up to 3 days. In order to avoid any delay, it is of utmost importance to inquire about all the details of the visa issuance procedure at the respective Consular Office in advance.

The Local Organising Committee cannot influence the working process of the Embassy/Consulate of the Russian Federation.

Step 5

The travelling participant/official receives the Russian visa (inside his/her passport), checks the data (personal information, dates of stay etc.) and sends a scanned copy of the visa to the Organising Committee official e-mail address: visa.support@dspkazan.com

For any questions related to the visa assistance please contact the Organising Committee using the following e-mail address: visa.support@dspkazan.com